



Debbie Grattan, *Market Manager*

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ligreenmarket



Kennedy Plaza Farmers Market | Website: [ligreenmarket.org](http://ligreenmarket.org)

## Market Application - 2022

**LI Greenmarket's mission** is to preserve open space and assist family farms by providing an opportunity for regional farmers, horticulturalists, fishermen and local food producers to provide direct access to homegrown, fresh and nutritious food to Long Island residents.

### Location and Schedule:

**Kennedy Plaza:** 1 W. Chester Street, Long Beach NY 11561 (*located on Park Avenue at National Boulevard*)

**Opening Day:** Saturday April 30, 2022

**Last Day:** Wednesday, November 23, 2022

**Market Days:** Wednesdays and Saturdays

**Times:** 9am – 2pm (*Vendor set-up 7:30-9am*)

**Cancellations:** The City of Long Beach has cancelled the following dates (*note: dates are subject to change*):  
Wednesday, 5/25; Wednesday, 6/1; Saturday, 6/4; and Saturday, 10/8

Weather Cancellations: the safety of our Vendors and customers is of utmost importance; the Market generally remains open rain or shine, but will cancel 24 hours in advance (via email) if heavy winds and/or thunder and lightning is forecasted for the Long Beach area.

Vendor Cancellations: please notify Market Manager at least 24 hours in advance via text, call or email.

### Application Process – Required Documents and Vendor Fees:

*To determine vendor eligibility, please see LI Greenmarket's "Market Rules and Regulations."*

*Completed applications are "pending" until applicant receives approval email.*

- (1) **Application:** Applications are to be completed on-line. Click the link and follow the prompts to create an account and sign the agreement. Once approved, you will receive an email and can proceed to schedule your Market Days, upload required documents, and opt to pay the fees on-line or at the Market.

**Click here to get started:** [Long Beach Farmers Market Vendor Portal](#). Printed versions of the applications are available upon request - please contact the Market Manager: [info@ligreenmarket.org](mailto:info@ligreenmarket.org)

- (2) **Insurance:** All Vendors, without exception, must provide proof of general and product liability insurance is required by all Vendors, without exception, must provide proof of general and product liability insurance of \$1 million each, listing the Certificate Holder as: LI Greenmarket, Inc. A copy of the insurance certificate must be submitted prior to Vendor's first market day.

- (3) **Applicable License:** Vendors must provide copies of any required license (i.e, food Vendors to provide copy of NYS Department of Agriculture 20-C Home Processor Exemption, Health Department license, etc.).

- (4) **Fees** (*discounts are included for payment in advance of Seasonal and Monthly Fees*):

**Application Fee:** \$75 (*must be paid prior to Vendor's first Market Day*)

**Seasonal Fee:** Wednesdays: \$1,125 (*28 market days*)  
Saturdays: \$1,125 (*33 market days*)  
Wednesdays and Saturdays: \$2,200

**Monthly Fee:** \$200/month (*either Wednesdays or Saturdays; pay in advance or on first market day of each month*)

**Daily Fee:** \$50 per day (*pay in advance or due by end of each market day*)

**Payments Options:** **On-line:** credit/debit card; **Venmo:** @LIGreenmarket; **PayPal:** [info@ligreenmarket.org](mailto:info@ligreenmarket.org);  
**Check:** made payable to "LI Greenmarket, Inc.;" **Cash:** pay at the Market

## Vendor Information:

**Business Name:** \_\_\_\_\_

**Contact Person / Title:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
Street City: State: Zip:

**Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Alternate Contact Name** (in case of emergency): \_\_\_\_\_

**Cell:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Website / Social Media:** \_\_\_\_\_ **Facebook:** \_\_\_\_\_  
**Instagram:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Business Mission / Description of Products for Sale** (for marketing use): \_\_\_\_\_

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## Farmer Information: *Please complete a crop plan on P.3.*

**Farm Address** (if different from above): \_\_\_\_\_

I wish to participate in the **Farmers Market Nutrition Program (FMNP)** so that I will be eligible to accept FMNP coupons for my produce. I understand that to be eligible, 50% of the produce volume I sell must be grown by me.

**FMNP ID #:** \_\_\_\_\_ **Total Acres:** Fruit: \_\_\_\_\_ Vegetables: \_\_\_\_\_

## Market Days: *Please indicate your requested schedule and payment plan:*

**Seasonal:**       Wednesdays      \$1,125 (28 market days)  
                          Saturdays      \$1,125 (33 market days)  
                          Wednesdays and Saturdays      \$2,200

**Monthly:**       *Wednesdays*     *Saturdays*      \$200/month

**Daily "Pop-Up":**  \$50 per day    Requested dates: \_\_\_\_\_

## Vendor Agreement:

I, the undersigned, have read the Market Guidelines of LI Greenmarket Inc. and agree to abide by LI Greenmarket's "Rules and Regulations." I agree to operate my table in a safe and courteous manner and pay the Vendor Fees as set forth by this agreement and to pay the fees on time. I understand that failure to comply with the Guidelines could result in dismissal from the Market. I understand that the Daily Fee, length of season and hours of operation are determined by the Market Board of Directors and even if I do not agree with them, I will abide by them. I verify that all information I have provided about my products/farm is true and accurate. As a Vendor wishing to participate at markets managed by LI Greenmarket, Inc., I agree to save, hold harmless, and indemnify them from all claims, causes of action, liabilities, and damages that may arise, LI Greenmarket Inc., its employees, agents, and Board of Directors, from any and all liability or responsibility pertaining to any damages to person or property on the site leased by me from said Market, when such damages, or liability, arise out of any acts of my own, or of my employees or associates, located at said site.



**Name (PLEASE PRINT):** \_\_\_\_\_



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